

BOARD MEETING DATE: November 1, 2024

AGENDA NO. 14

REPORT: Administrative Committee

SYNOPSIS: The Administrative Committee held a hybrid meeting on Friday, October 11, 2024. The following is a summary of the meeting.

RECOMMENDED ACTION:  
Receive and file.

Michael Cacciotti, Vice Chair  
Administrative Committee

SN:cb

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### **Committee Members**

Present: Vice Chair Michael Cacciotti  
Board Member Gideon Kracov  
Supervisor V. Manuel Perez

Absent: Chair Vanessa Delgado, Committee Chair

### **Call to Order**

Vice Chair Cacciotti called the meeting to order at 10:18 a.m.

For additional details of the Administrative Committee Meeting, please refer to the [Webcast](#).

### **DISCUSSION ITEMS:**

1. **Board Members' Concerns:** There were no board members' concerns.
2. **Chair's Report of Approved Travel:** There was approved travel for Board Member Gideon Kracov for the California Lawyers Association Environmental Law Conference in Yosemite, California and for the CARB meeting in Sacramento.

3. **Report of Approved Out-of-Country Travel:** Out-of-country travel was reported for Ian MacMillan, Assistant Deputy Executive Officer/Planning & Rules, to Hong Kong for an alternative marine fuels workshop and maritime week conference. For additional information, please refer to the [Webcast at 2:28](#).
4. **Review November 1, 2024 Governing Board Agenda:** Board Member Kracov confirmed that there are two Public Hearings for the November Board meeting for Proposed Amended Rules 1151 and 1173. For additional information, please refer to the [Webcast at 2:38](#).
5. **Approval of Compensation for Board Member Assistant(s)/Consultant(s):** This item was moved to Action Items as approval from the Administrative Committee is needed. For additional information please refer to the [Webcast at 3:30](#).
6. **Update on South Coast AQMD Diversity, Equity and Inclusion Efforts:** Anissa Heard-Johnson, Diversity, Equity & Inclusion (DEI) Officer, DEI with Community Air Programs, provided an update on agency efforts, seasonal events, cultural displays, Statewide DEI Working Group and discussed Daphne Frias for Fabulous Female Friday. For additional information, please refer to the [Webcast at 4:06](#).
7. **Status Report on Major Ongoing and Upcoming Projects for Information Management:** Ron Moskowitz, Chief Information Officer, reported on the status of various projects. For additional information, please refer to the [Webcast at 12:43](#).

**ACTION ITEMS:**

5. **Approval of Compensation for Board Member Assistant(s)/Consultant(s):** There was one proposal for the compensation for a Board Consultant, Tara Campbell, for the new Board Member, Supervisor Donald P. Wagner. The contract will be effective from September 10, 2024 through June 30, 2025. For additional information please refer to the [Webcast at 3:30](#).

Moved by Kracov; seconded by Perez, unanimously approved.

Ayes: Cacciotti, Kracov, Perez  
 Noes: None  
 Absent: Delgado

8. **Adopt Resolution & Recognize Revenue for Continued AB 617 Implementation:** Sujata Jain, Chief Financial Officer, reported that this item is to recognize revenue of approximately \$1,876,633 that is remaining from an AB 617

grant that was received in May. This revenue will bring a Board Letter in the future to be spent on contracts, services and supplies.

Board Member Kracov and Supervisor Perez made conflicts of interest disclosures that identified for the record that they are Board Members of CARB which is involved in the item.

Board Member Kracov inquired about the forecast for AB 617 funding and budget allocation. Executive Officer Wayne Nastri indicated that it is a difficult forecast since we are losing Assembly Member Eduardo Garcia and staff is looking at possible successors.

Supervisor Perez commented that he is hopeful that Joey Acuna will win and continue the efforts of Assemblymember Garcia. Mr. Nastri confirmed that we are ready to brief anyone that will be a champion for AB 617.

Board Member Kracov inquired if the allocation of the AB 617 funds stayed the same for this year. Mr. Nastri indicated there was a slight difference in funding.

Moses Huerta, City of Paramount, provided public comment in support of AB 617.

For additional information, please refer to the [Webcast at 14:06](#).

Moved by Kracov; seconded by Perez, unanimously approved.

Ayes: Cacciotti, Kracov, Perez  
Noes: None  
Absent: Delgado

9. **Establish Board Meeting Schedule for Calendar Year 2025:** Mr. Nastri indicated that this item is to establish the meeting schedule for calendar year 2025, noting that the January Board meeting will be January 10, 2024 because of the New Year, that the Board will be dark in July and that the Board Retreat is tentatively scheduled the day before the April Board meeting. For additional information, please refer to the [Webcast at 20:37](#).

Moved by Kracov; seconded by Perez, unanimously approved.

Ayes: Cacciotti, Kracov, Perez  
Noes: None  
Absent: Delgado

10. **Review Recommended Appointment of New Member to South Coast AQMD’s Local Government & Small Business Assistance Advisory Group (LGSBA):** Lisa Tanaka O’Malley, Assistant Deputy Executive Officer/Legislative, Public Affairs and Media reported that this item is to recommend James Breitling, Mayor Pro Tem of the City of Upland, to the advisory group, which is at the request of the Local Government and Small Business Advisory Group’s Chair, Councilmember Carlos Rodriguez. This appointment would be for a four-year term from November 2024 to October 2028. For additional information, please refer to the [Webcast at 22:13](#).

Moved by Kracov; seconded by Perez, unanimously approved.

Ayes: Cacciotti, Kracov, Perez  
Noes: None  
Absent: Delgado

**WRITTEN REPORT:**

No written reports.

**OTHER MATTERS:**

11. **Other Business:** There was no other business to report.
12. **Public Comment:** There was no public comment to report.
13. **Next Meeting Date:** The next regular Administrative Committee meeting is scheduled for Friday, November 8, 2024 at 10:00 a.m.

**Adjournment**

The meeting was adjourned at 10:40 a.m.