

BOARD MEETING DATE: February 7, 2025

AGENDA NO. 15

REPORT: Administrative Committee

SYNOPSIS: The Administrative Committee held a hybrid meeting on Friday, January 17, 2025. The following is a summary of the meeting.

RECOMMENDED ACTION:
Receive and file.

Vanessa Delgado, Chair
Administrative Committee

SN:cb

Committee Members

Present: Chair Vanessa Delgado, Committee Chair
Vice Chair Michael Cacciotti
Mayor Pro Tem Larry McCallon
Supervisor V. Manuel Perez

Absent: Board Member Gideon Kracov

Call to Order

Vice Chair Cacciotti called the meeting to order at 10:00 a.m. Chair Vanessa Delgado joined the meeting at 10:05 a.m.

For additional details of the Administrative Committee Meeting, please refer to the [Webcast](#).

DISCUSSION ITEMS:

1. **Board Members' Concerns:** There were no Board Members' concerns to report.
2. **Chair's Report of Approved Travel:** There was no travel to report.

3. **Report of Approved Out-of-Country Travel:** There was no out-of-country travel to report.
4. **Review February 7, 2025 Governing Board Agenda:** Executive Officer Wayne Nastri, reported that we will not have any Set Public Hearing items. Staff will be providing an update on our port efforts.

Mayor Pro Tem McCallon expressed he was looking forward to the ports update and commented on CARB’s waiver withdrawal and the importance of communicating that rules still apply. Mr. Nastri indicated that staff can ask CARB staff to provide information to clarify what provisions are in effect absent their regulation. For additional information, please refer to the [Webcast at 4:46](#).

5. **Approval of Compensation for Board Member Assistant(s)/Consultant(s):** This item was moved to Action Items as approval from the Administrative Committee is needed. For additional information please refer to the [Webcast at 8:04](#).
6. **Update on South Coast AQMD Diversity, Equity and Inclusion Efforts:** Anissa Heard-Johnson, Diversity, Equity & Inclusion (DEI) Officer/DEI with Community Air Programs, provided an update on agency efforts, seasonal events, cultural displays, Statewide DEI Working Group, and discussed Laura Perrott Mahan for Fabulous Female Friday. For additional information, please refer to the [Webcast at 8:27](#).
7. **Status Report on Major Ongoing and Upcoming Projects for Information Management:** Ron Moskowitz, Chief Information Officer/Information Management, reported on the status of various projects. For additional information, please refer to the [Webcast at 12:19](#).

ACTION ITEMS:

5. **Approval of Compensation for Board Member Assistant(s)/Consultant(s):** There was one proposal for the compensation of a Board Consultant, Debra Mendelsohn. The contract will be effective from January 1, 2025 through June 30, 2025. For additional information, please refer to the [Webcast at 8:04](#).

Moved by Cacciotti; seconded by Perez, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon, Perez
 Noes: None
 Absent: Kracov

8. **Authorize Purchase of Telecommunication Services:** Mr. Moskowitz reported that this action is to obtain approval to purchase telecommunication services based on an RFP that will be paid over a period of three years. Funds are included in the current budget and will be included in subsequent budget requests.

Mayor Pro Tem McCallon asked if these are the same vendors. Mr. Moskowitz responded that they are the same providers. [Correction to the record: Insight Public Sector, Inc. who was a previous vendor could not be selected, and Logicalis, Inc. was selected in their place. All other vendors are the same.] Mayor Pro Tem McCallon wanted to confirm there are no additional costs from converting to a new provider. Mr. Moskowitz responded that no increase in cost is expected.

Harvey Eder, Public Solar Power Coalition, provided public comment on security concerns.

For additional information, please refer to the [Webcast at 14:52](#).

Moved by Cacciotti; seconded by McCallon, unanimously approved.

Ayes: Cacciotti, Delgado, McCallon, Perez
Noes: None
Absent: Kracov

WRITTEN REPORT:

No written reports.

OTHER MATTERS:

9. **Other Business:** Mayor Pro Tem McCallon inquired about the website and doing outreach on Rules such as Rule 1121 being on the front page. Mr. Nastri indicated that staff is trying to make it more user friendly and that the priority right now on the front page is the wildfires, but staff will work on creating the space to update the public on critical rules. For additional information, please refer to the [Webcast at 20:31](#).
10. **Public Comment:** Mr. Eder provided public comment on history and politics. For additional information, please refer to the [Webcast at 22:24](#).
11. **Next Meeting Date:** The next regular Administrative Committee meeting is scheduled for Friday, February 14, 2025 at 10:00 a.m.

Adjournment

The meeting was adjourned at 10:24 a.m.