

Conference Room GB
Large "U" Style

Event Date/Time: _____

Event Title: _____

Contact Name: _____

Contact #: _____

of participants: _____

Optional wing tables: _____

Optional audience chairs (#rows/chairs): _____

Optional side/back tables: _____

East or West Facing? _____

Capacity:
32

seated @ "U"

38 @ "U" w/
wing tables

30-100
audience
chairs

*Please note, if
the meeting is to
be webcast,
cameras will not
show all seats in
this set up.

