



Instructions for Completing Rule 1460 Registration / Update Form

The following instructions are provided to assist you in completing the Rule 1460 Registration/Update Form. Data collected from this registration will provide the South Coast Air Quality Management District (South Coast AQMD) with a better understanding of metal recycling and metal shredding facilities; therefore, please complete the form as accurately as possible.

This form is used for both new registrations and to update registrations; therefore, please mark the appropriate box and indicate the calendar year (January 1 through December 31) that you are reporting. For example, if you are filling out a form on January 8, 2023, you would report the preceding year's information, and would write 2022 as the Reporting Calendar Year.

If you have any questions regarding how to complete this form, please contact the South Coast AQMD Planning, Rule Development, and Implementation staff at (909) 396-2738.

Section I – Facility Operator Information

Please provide the following:

- Facility name
- Facility status. An existing facility is a facility that began operations before November 4, 2022, the adoption date of Rule 1460. A new facility is a facility that started operation on or after November 4, 2022. For existing and new facilities, please complete all sections as appropriate. An inactive facility is a facility that was not in operation for the twelve consecutive months of the reporting calendar year but is expected to continue operation in the future. For inactive facilities, you may skip Section III.
- If applicable, AQMD Facility ID issued to you by the South Coast AQMD.
- If applicable, provide identification (ID), permit numbers, and/or classifications that are issued to you by either the California Integrated Waste Management Board (CIWMB), the State Water Resources Control Board (SWRCB), or the Local Enforcement Agency (LEA), such as your county's or city's Health Services.
- Site Manager Information. This person should be knowledgeable of your facility's daily operation and available for questions during South Coast AQMD's inspections.

Section II – Facility Owner Information

If your facility is owned and operated by the same company or individual, please indicate "same as above". Otherwise, please provide the following:

- Name of the company or individual who owns the facility.
- Mailing address including city, state, and zip code.
- Phone number and e-mail address

Section III – Facility Operation Information

Please provide the following:

- Select the range that matches the total number of employees at your facility. The selected range should include both full time and part time employees. (Example: If a facility has 10 full time employees and 5 part time employees, the facility has a total of 15 employees)
- Facility acreage
- Hours of operation
- Range of facility throughput in tons per year of the reporting year (Jan. 1st to Dec. 31st), that is, the year preceding the date you fill out the form. If you are filling out a form on January 8, 2023, you would be providing information for the time period from January 1 to December 31, 2022.
- List of sensitive receptors within 100 meters (328 feet) of the facility boundary. This information can be obtained through use of an online mapping program (e.g., Google Maps). Please indicate the type of sensitive receptor (e.g., school, residential home, hospital, etc.), address, and a name if applicable. Sensitive receptor means a residence including private homes, condominiums, apartments, and living quarters, schools, preschools, daycare centers and health facilities such as hospitals or retirement and nursing homes. A sensitive receptor also includes long term care hospitals, hospices, prisons, and dormitories or similar live-in housing. Addresses should be provided for all sensitive receptors within 100 meters (328 feet) of the facility boundary. A range of addresses that identify the building(s) in an apartment complex is acceptable.

Section IV – Description of Equipment

Please provide the following, if any:

- Equipment that has a South Coast AQMD permit to operate.
- Equipment description is the type of equipment (e.g., conveyor) and the applicable permit number
- List any torch cutters under equipment description

If more space is needed, continue including equipment on the Additional Description of Equipment section and attach additional pages as needed to the form.

Fee

Rule 1460 requires a fee for new and updated registration form processing. This fee serves to recover South Coast AQMD staff costs. The fee is specified in South Coast Air Quality Management District Rule 306(c), available at [Rule 306 – Plan Fees](#). The registration fee for Fiscal Year 2022-2023 is \$179.52 for non-Title V facilities and \$224.97 for Title V facilities. The fees are increased each year based on the consumer price index so please verify the amount of the fee in Rule 306.

Please sign the form and return it, along with the filing fee to:

South Coast Air Quality Management District
Attn: Michael Krause
21865 E. Copley Drive
Diamond Bar, CA 91765